

## **ANNAPOLIS TRANSIT - SUSPENSION FROM ELIGIBILITY:**

### **Appeals Process**

All customers who have received notification of suspension from eligibility have the right to appeal the decision within 30 days after notification. The appeal can be made either in writing or by telephone to the Director of Transportation, Annapolis Transit, 308 Chinquapin Round Road, Annapolis, MD, 21401 phone #410-263-7964. The suspended individual has the right to be heard in person or through telephone conference to present information and arguments in support of the appeal. A decision will be made within seven (7) days of receipt of the appeal. Upon receipt of an appeal the suspension is stayed pending the outcome of the appeal. You are allowed a disability advocate to represent you during the appeal process if needed.

Should this appeal be denied, a **final appeal** must be made within seven (7) days, in writing or by telephone, to the City of Annapolis – Mayor's Office, 160 Duke of Gloucester Street, Annapolis, MD, 21401, phone # 410-263-7997. A final decision will be made within 14 days of receipt of an appeal. Upon receipt of an appeal the suspension is stayed pending the outcome of the appeal.